



Educational Professionals Serving Educational Professionals

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www.esc5.net

November 27, 2018

Everase Corporation
90 Industrial Dr.
Ivyland, PA 18974

You recently submitted a bid in response to Region 5 ESC's "*Instructional Teaching Aids & Supplies #20181002*" Category. We are pleased to inform you that you were accepted by the Southeast Texas Cooperative Purchasing Organization as a vendor for this contract.

We are now asking that you send one catalog/price list to each of the SETX Coop school districts' Purchasing departments. This may be done by regular mail, electronically or in CD form. Attached you will find a list of the SETX Purchasing Coop members contacts to which the catalogs are to be mailed.

CATALOGS OR PRICE LISTS MUST BE CLEARLY LABELED AS FOLLOWS:

Region 5 ESC - Instructional Teaching Aids & Supplies Awarded Vendors' Catalog/Price List for Contract Year of December 1, 2018 to November 30, 2019.

After December 1, 2018, those interested in a **BID RECAP** can go to the Southeast Texas Cooperative Purchasing Organization webpage on the Region 5 ESC website at www.esc5.net. When the Region 5 website opens, the Coop webpage can be reached by clicking on the link "*Programs & Services*" found in the middle of the page. When the next page opens up, click on the link "*SE Texas Purchasing Coop.*", which is found under the fourth bolded heading "**Field Service/School Support.**" Then click on the phrase "Search our Vendor Database by clicking here!". That will take you to the coop search page. Place your cursor on the pull down menu for Search Category and click on the "*Instructional Teaching Aids & Supplies*" category to find a list of the awarded vendors.

PLEASE NOTE: It is your responsibility to notify the SETX Purchasing Coop of any changes of bid contact, address, email, etc. if the change occurs during the bid contract year.

If you have any questions, please call or email Jean Kyle at 409-951-1782 or jekyle@esc5.net.

Sincerely,

Jean Kyle
Purchasing Coordinator

JK/vt
Attachment