



## **Everase Dry Erase Resurfacing Material Detailed Installation Instructions**

### **SURFACE PREPARATION**

Proper surface preparation is essential to achieving a professional looking installation. Prior to installation, remove any and all debris including tape and glue with a razor scraper. In the case of stubborn adhesive residue, you can remove with Goo Gone on a clean cloth. The chalkboard surface must be clean, smooth, uniform in color, structurally sound and free of imperfections. Spackle all vertical seams and any surface indentations (cracks, chips, etc.) the day before installation. This will allow sufficient drying time so you can sand smooth the next day. After the entire board surface is sanded smooth, remove any residual dust from the board surface with a damp cloth.

Clear the area directly in front of the chalkboard to be resurfaced. Remove all desks, chairs, bookcases, etc. that could otherwise be an obstruction. Keep in mind that resurfacing rolls come in 50" widths, so you will need sufficient room to remove the release paper. Place a drop cloth in front of your work area to protect the flooring. Remove everything affixed to the Map Rail, including Flag Holder, Hooks, etc. If there are side panels or header tack boards, you will find it easiest to mask off those areas with sheet vinyl and blue tape rather than remove them.

### **WETTING SOLUTION**

To assist with the removal of air bubbles/pockets as well as increase the slip coefficient; pre-wet your chalkboard with a wetting solution. We recommend (3) tablespoons of a mild detergent (such as dishwashing liquid, Dawn is recommended) to one gallon of water (1.5 oz of soap per gallon) to make up this wetting solution. You will want to use a pressurized hand pump sprayer to deliver this solution. It is important that your solution properly wets the chalkboard surface without beading up. Watch the surface for a few minutes until the board starts to dry out which signals no beading. If there is any beading, your solution is too soapy and you must dilute with more tap water.



## APPLICATION

1. Remove the Everase product from its carton and place at one end of your chalkboard. Stand upright with one of the ends caps placed under the core of the roll. This end cap is useful on any type of flooring but will prove especially helpful if you're on a carpeted floor. With one installer holding the roll vertically, the other grabs the end of the rolls and walks across to the opposite side of the board. After determining the resurfacing material exceeds the width of your board by 4"-6" on each side, you should dry cut the material (with the release paper still on the back) and return the balance of your roll to its carton.
2. Taking care not to crease the material; reroll this just cut strip back to the let-off side of the board and set aside for the time being.
3. Spray the entire board surface with liberal amounts of your wetting solution (as described above)
4. Peel back about one foot of the release paper down the full width of the roll (from top-to-bottom)
5. As one installer hold the peeled back end of the strip, the other installer walks away to the opposite side white pulling off the remaining release paper. It is important that the weight of the strip is supported during this backing removal process. If there is a three man crew, your third person should be positioned in the middle of the board to hold the strip up. The now-exposed adhesive side must never touch the floor or itself.
6. Next both installers hold the strip taut from both ends in the front of the board, but without masking contact. Be sure that your pre-cut strip exceeds all four perimeter edges before applying.
7. To begin, affix your strip to one of the top corners and then quickly squeegee across the horizontal middle of the board while moving toward the opposite side. As one installer begins this applications process, the other keeps the material taut away from the board surface.
8. While keeping an eye on the alignment, the installer on the move should push the top of the film up with one hand, while continuing to work the squeegee down with his other hand.
9. Upon reaching the other side, one installer should continue this process, but now wrap a soft cloth around your squeegee so you can exert more pressure. Working from the center, push the air bubbles out to the perimeter edges while moving up and down and side-to-side.
10. Meanwhile the other installer can begin trimming. Make a miter cut in one of the top corners to relieve the pressure and achieve a tighter fit. Trim the excess selvage along the inside edge of the frame; while keeping your trimming guide in between your knife and the board surface.



11. As you arrive at the next corner, again make a miter cut which will allow that selvage to be removed. Resume trimming along the inside frame edge until all four side are done.
12. With trimming complete, now both installers can resume the squeegee process until all air bubbles have been removed. With your remaining soapy/water solution, thoroughly clean and rinse with fresh water and then towel dry.
13. After an hour or so, go back and inspect each resurfaced board. Double-check for any air bubbles that may have appeared. You can still use your cloth-wrapped squeegee to work out any air bubbles even at this time.
14. Your installation is now complete. Enjoy your new Everase Whiteboard!

## COMMON TOOLS NEEDED:

Tape Measure

Multi-Purpose Razor Scraper (for removal of any tape or other surface imperfections)

Phillips & Slotted Screw Drivers (for removal of snap-off aluminum frames, if desired)

Pressurized Hand Pump Sprayer (for wetting the boards)

Squeegee (for pushing out air bubbles / WallWiz 3-in-1 Wallpaper Tool by Zinsser is recommended)

Trimming Guide (for finish trimming / 5 Way Smoothing Tool from Hyde is recommended)

Single or Breakaway Blade Utility Knife (for finish trimming along the inside frame edges)

## MATERIALS YOU WILL NEED:

Roll of Plastic Film and Painter's Blue Tape (for masking off any side/top tackboard panels)

Drop Cloth (for covering the floor of the installation area)

Bucket and Clean Sponges (for rinse water)

Liquid Dish Detergent & access to tap water (for your wetting solution)

Vinyl Spackling Compound (for patching/fillings any vertical seams or indentations)

Waterproof Epoxy (for patching/filling any seams/indentations/Fix-It-Stick by Oatey is recommended)

Goo Gone Original (for removal of stubborn adhesive residue / A Homax Group Company)

Fine & Medium Grit Sandpaper (for smoothing any patched area after the filling compound has dried)

Soft Terry/Cotton Cloths (for wrapping the squeegee)

Trash Bags (for collecting the trimmings)

Please visit our website at [www.everase.com](http://www.everase.com) for our full  
Installation Video.